

ADDING PHOTOS TO MESSAGES

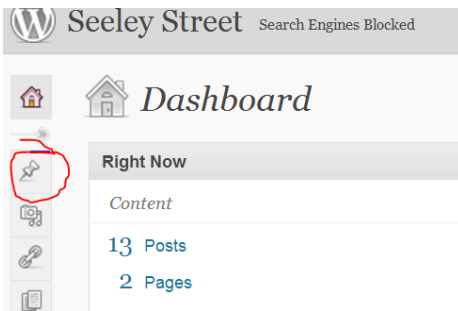
On the front page, go to the Site Admin under the Meta category... and click



For those snow birds, here is what it is like in the dead of winter in Texas... Jan 1, 2011

- Archives**
 - January 2011
 - December 2010
- Categories**
 - Discussions
 - General
- Meta**
 - Site Admin
 - Log out
 - Entries RSS
 - Comments RSS
 - WordPress.org

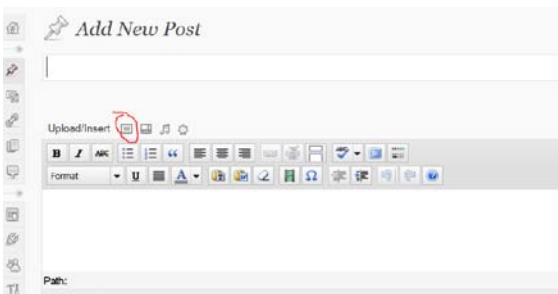
Click the icon of a thumb tack...



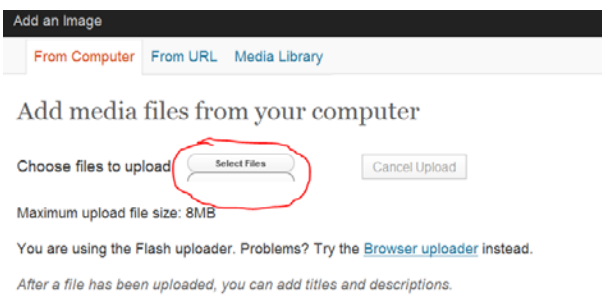
Click the "Add New".



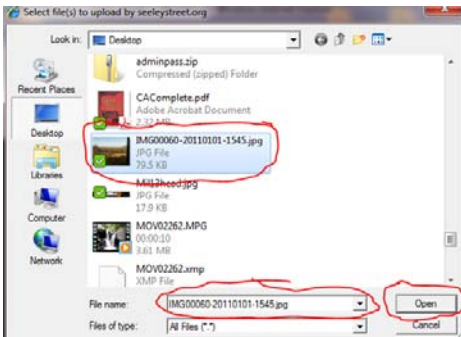
Click the Upload/Insert icon



Click the Select Files

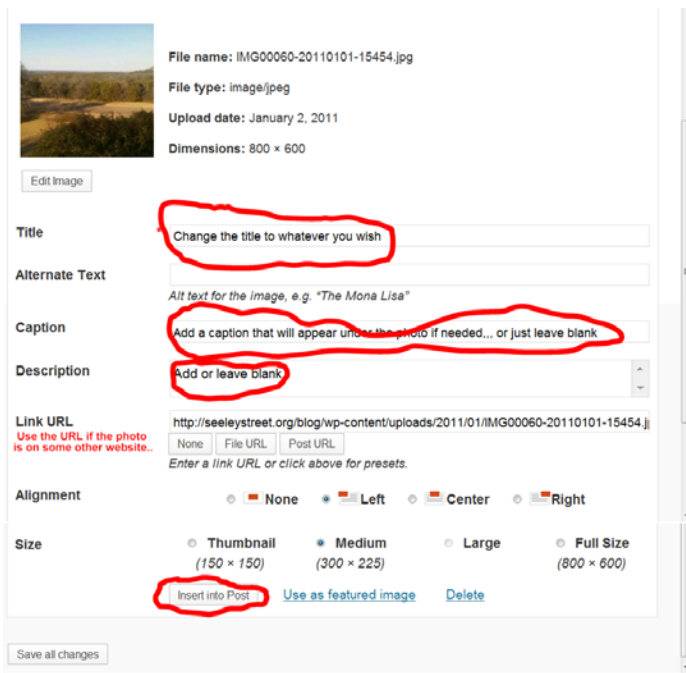


A popup will appear allowing you to browse your HD for the photo

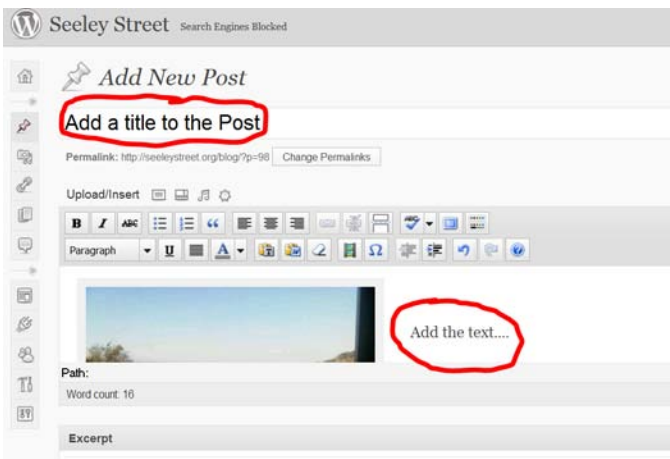


Choose the photo and click OPEN

Add a title (required) and if you wish you can add a caption or description. You can also change the size of the photo (I normally leave it at medium) and the position where it will appear on the message (left, right, etc)



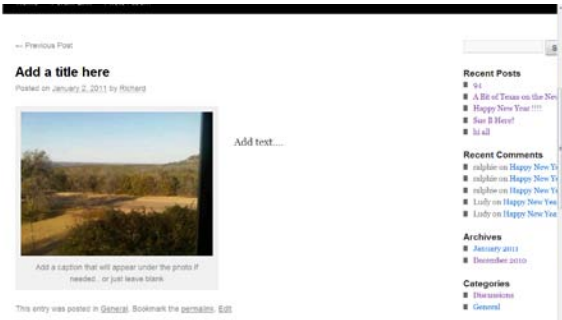
Click the "Insert into Post" to place the photo into your message. Now add a Title for your post and any text for the post.



If you click the "Preview", a popup window will appear allowing you to see what the post would look like.



View the popup of your message under construction.



Close the popup and make any changes.

After you are satisfied with the look of your post, press "Publish". You can always go back and delete or re-edit the post.

